

**NOTICE****KAMKUS COLLEGE OF LAW**

Affiliated to CCS University Meerut & Approved by Bar Council of India  
(Run & Managed by Bhagirath Sewa Sansthan)

Bhagirath Campus, 'B' Sanjay Nagar, Sec-23, GZB

Tel No. 0120- 2783555, 2786888

E-Mail: kamkus.law@hotmail.com Website: www.kamkus.org

Date: 12<sup>th</sup> June, 2021

**Notice**

The first meeting of the Internal Quality Assurance Cell (IQAC) of Kamkus College of Law will be held on 15th June, 2021 at 02:00 pm. at conference hall. All the members are requested to attend.

**Agenda:**

- To approve the minutes of the previous meeting.
- Activities to be conducted under the aegis of IQAC.
- To Maintain Faculty Updation.
- To Review Academic Result and Action plan for improvement.



**IQAC Coordinator**



**Principal**

**Copy to:**

- Secretary, Kamkus College of Law
- IQAC Members



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### MINUTES OF THE IQAC MEETING HELD ON 15<sup>TH</sup> JUNE 2021 AT 02:00 PM. IN THE CONFERENCE HALL

#### Members Present:

- |                      |                  |
|----------------------|------------------|
| 1. Chairman          | Principal        |
| 2. Secretary         | IQAC Coordinator |
| 3. Ex-Officio Member | Secretary        |
| 4. Member            | Administration   |
| 5. Member            | Admin/ Advisor   |
| 6. Member            | Senior Faculty   |
| 7. Member            | Senior Faculty   |
| 8. Member            | Alumni           |

The action taken report on the resolution passed in the last meeting presented by the IQAC Coordinator and accepted by the IQAC.

- To approve the minutes of the previous meeting-** The previous meeting minutes were circulated and confirmed.  
Before the commencement of the meeting IQAC Coordinator briefed about the NAAC and about all the seven criterions included in NAAC.
- Activities to be conducted under the aegis of IQAC - The Principal apprised about the previous activities conducted in the session 2020-21 and further suggestions were asked from the members for the coming semesters. The members suggested that we should continue the legacy of conducting activities in future also.
- To Maintain Faculty Updation** - It was suggested that there should be some programmes conducted for faculty and students, so that both the students and faculty get updated.
- To Review Academic Result and Action plan for improvement-** Some career counselling programmes can be conducted for student enhancement.
- Compilation** and Review of Documents for academic session 2019-20- The work for the same is under process.

To implement the decisions of IQAC Meetings, following action were taken:-

1. Activities to be conducted under the aegis of IQAC	According to the suggestion discussed in the meeting it was decided that every activity will be conducted under the aegis of IQAC and on each and every banner / brochure it should be written.
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2. To Maintain Faculty Updation	Conduct of Faculty Development Programme.
3. To Review Academic Result and Action plan for improvement	Planned out a career counselling session for the students.
4. Compilation and Review of Documents for academic session 2019-20.	Documents have been compiled.



**IQAC Coordinator**



**Principal**

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Date: 18<sup>th</sup> November, 2021

### Notice

The second meeting of the Internal Quality Assurance Cell (IQAC) of Kamkus College of law will be held on 22<sup>nd</sup> November, 2021 (Monday) at 12 noon in the conference hall. All the members are requested to attend.

#### Agenda: -

1. To Approve the minutes of the previous meeting.
2. Activities to be conducted under the aegis of IQAC.
3. To Maintain Faculty Updation and Appraisal record.
4. To Review Academic Result and Action plan for improvement.
5. To Review Status of Internship and Projects.
6. Collection, Analysis and Action Taken of feedback from all stakeholders - Student, Faculty, Alumni and Employer.
7. To Review & Initiate Academic Collaborations, Industry Institute Collaborations and Student's Placement and internship related collaborations for the upcoming session.
8. Compilation and Review of Documents for academic session 2020-21.
9. To Plan and Execute upcoming National and International Academic events.
10. Next Academic Year Planning.
11. Any other point with permission from the chair.



**IQAC Coordinator**

**Copy to:**

- Secretary, Kamkus College of Law
- IQAC Members



**Principal**





## KAMKUS COLLEGE OF LAW

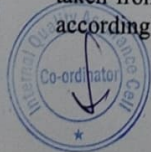
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### MINUTES OF MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) OF KAMKUS COLLEGE OF LAW ON 22<sup>ND</sup> NOVEMBER 2021 (MONDAY) AT 12:00 PM. AT THE CONFERENCE HALL.

Members Present:- Dr. Sanjeev Kumar Tyagi (Principal) Kamkus College of law, Dr. Seema Singh, Mr. Satish Chandra, Ms. Neetu Mankotia, Mr. Vijay Tyagi, Ms. Neelima Agarwal, Ms. Tabassum Baig, Ms. Jaya Sukul

1. **To approve the minutes of the previous meetings-** The previous meeting minutes were circulated and confirmed.  
Before the commencement of the meeting IQAC Coordinator briefed about the NAAC and Ms. Neetu Mankotia briefed about all the seven criterions included in NAAC.
2. **Activities to be conducted under the aegis of IQAC-** The Principal apprised about the previous activities conducted in the session 2020-21 and further suggestions were asked from the members for the coming semesters. The members suggested that we should continue the legacy of conducting activities in future also.
3. **To Maintain Faculty Updation and Appraisal record** - It was suggested by Mr. Satish Chandra that there should be some tech-friendly programmes conducted for faculty and students, so that both the students and faculty get updated on regular basis about new innovations.
4. **To Review Academic Result and Action plan for improvement-** The members suggested that there should be some surveys or class tests to be conducted in each class for those subjects the student finds difficult and it should be topic wise on monthly basis. Through this we can try to improve the academic result of our students.
5. **To Review Status of Internship and project-** "The practice of internship followed in Kamkus College of law was briefed during the meeting. But some good suggestions were given by the members.
6. Mr. Vijay Tyagi suggested that the research area of students must be enhanced.
7. Dr. Seema Singh suggested that the faculty should go through the project files and dissertation submitted by the students that it is not copied from anywhere. Also, the observations in the students file have to be mentioned so that the students can correct the same and implement it accordingly.
8. Mock-Practical must be organised to assess the students before the conduct of external practical examinations.
9. There should be some appreciation for students who have completed their internship.
10. Time-duration limit has to be specified for the internship.
11. Photocopies of Internship Certificates have to be maintained in file.
12. **collection, Analysis and Action Taken of feedback from all stakeholders**  
— "The working of Feedback Committee was apprised by Principal and it was suggested that we should guide the students that the feedback which is being taken from them is with the curriculum perspective and they should respond accordingly.

- It was also suggested that feedback should also be taken after internship of the students so that we will be able to





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understand the actual difference in practical and theoretical knowledge.

- Furthermore, the practical exposure should be given to the students.

**13. To Review & Initiate Academic Collaborations, Industry Institute Collaborations and Student's Placement and internship related collaborations for the upcoming session-** It was suggested that the collaborations with legal firms should be there and also we should tie-up with the Advocates to invite them as visiting faculty for specialized subjects.

**14. Compilation and Review of Documents for academic session 2020-21-** The work for the same is under process.

**15. To Plan and execute upcoming National and International Academic events along with submission of detailed report to IQAC-** It was suggested that every upcoming activity should be conducted under the aegis of IQAC and the same will be executed accordingly.



**IQAC Coordinator**



**Principal**

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